

CONCORD PRESCHOOL SUMMER CAMP CHILDCARE INFORMATION



Dear Parents:

Please read the following letter carefully. If you have any questions, please feel free to stop by the office.

Summer Childcare Camp begins on Tuesday, May 29th. We will accept children ages 1 year through 9 years old. You may choose one of the following options: 2 day, 3 day or 5 days for attendance, and you will only pay for the weeks that your child attends. All payments are due by the 1st of each month. Please refer to the payment schedule attached. Indicate the weeks and days that you will need childcare camp by **circling** your choice. Four day weeks are full week prices. Summer enrollment is on a first come - first serve basis, so please return your forms as soon as possible to guarantee a spot.

You have a choice in paying your security deposit. You may either pay:

- 1) The amount of the first week of attendance tuition as your security deposit, or . . .
- OR
- 2) Give us a \$25 non-refundable registration fee at the time of registration to hold your spot.



Please return the attached form along with your deposit as soon as possible to hold your spot. I understand that many of you have not made your summer vacation plans yet, but complete to the best of your ability and submit now. Changes may be made up through May 15th. **After this date, you will be held responsible to pay** for all the days/weeks you chose. You will need to finalize your vacation plans soon. There will be no exceptions to this. After May 15th you may add weeks/days, but no weeks/days will be deducted from your signed contract.

There will be a separate Activity Fee. The summer activity fee covers any bus trips (ages 4 and older) as well as the performers who will come to Concord to entertain us during the summer months. An itemized activity statement will be sent home after we receive your summer weekly form (you will only pay for the activity that is scheduled during the week that your child is signed up to be here). Unfortunately, we cannot provide the Activity Fee Amount based on the day(s) of the week your child attends. Activity charges are based per week(s) of attendance.

*Please note that we try to move the children in the summer into the classroom that they will be enrolled in in the fall. Some of the Preschool Head Teachers do not work in the summer, but the children will be with their friends from that room. If we are going to move your child to another room or age group, there will be a notice sent home.

Keep in mind, Concord Preschool and Childcare will be closed:

Wednesday, July 4th, to celebrate Independence Day and closed the last week of August, (8/27 - 9/3), for cleaning and Labor Day Holiday.

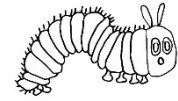
Fall Classes begin Wednesday, September 5. Parent Orientation is September 4th.



Concord Preschool & Childcare Summer 2018 Registration Contract

1800 Fairfax Blvd. Wilmington, DE 19803 302-654-9629

Cps_office@concordpc.org



Name of Child – Last First Middle, Int. Nickname (if any)

Address City State Zip Code

Home Phone Date of Birth Age M/F

Mother’s Name Cell Phone # Work Phone # Name of Employer or Business

Father’s Name Cell Phone # Work Phone # Name of Employer or Business

Please provide an email address to receive communications.

EMAIL ADDRESS: _____

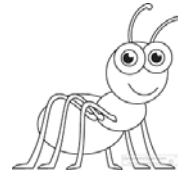
ALLERGIES AND SPECIAL INSTRUCTIONS:

Does your child have any allergies? _____ If so, what are they? _____ Does your child have an Epipen? ____

A nebulizer? _____ Are there any Special/Diet Restrictions? _____

Is your child in an unusual family situation of which we should be made aware?





PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Is this your child's first school experience? (i.e. play groups, childcare) _____
2. Do you have any questions regarding your child's growth and development? _____
3. How did you hear about Concord Preschool? _____
4. Name and ages of siblings, if any: _____
5. Is your child allowed to use the computer or watch videos? _____
6. Do you give permission to take your child's picture for school use, such as art projects and hallway collages? _____

In the summer we offer 2 options: full days (7:15 a.m. - 5:45 p.m.) and part-time (**9:00 a.m.** - Noon). Refer to the attached "Tuition Rates" sheet for pricing. A fee of \$50.00 is due at the time of registration for any family that is not currently enrolled at Concord. If your child is already enrolled at Concord, a security deposit, (an amount equal to your first June week's tuition), is due when you enroll for the summer. **In addition to the tuition, there will also an Activity Fee based on the weeks you attend.** Unlike the regular school year, your Activity Fee is based on the schedule you submit and customized to your attendance weeks.

I have read the above contract and will abide by it. I understand that after May 15 Change Deadline, I must pay for the services (days) I listed in the contract.

Parent

Date



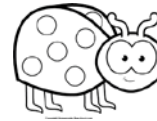
*If you would like your child to wear sun screen and/or bug spray, it must be supplied by the parent/guardian. Please label the container(s) clearly with your child's name. It will be kept in their cubbie in the classroom and applied by Staff during the day as needed.

I give the Staff at Concord Preschool permission to apply SUN SCREEN/BUG SPRAY to my Child.

Parent Signature

Date

SUMMER 2018



Child's Name: _____

Class _____

Please indicate (circle) the days and weeks that your child will attend. The deposit you pay when you register is for the 1st week's tuition.
Please note: Four day weeks are full week prices.

Full Day Hours: 7:15 a.m. - 5:45 p.m.

Part-Time Hours: 9:00 a.m. - 12:00 (Noon)

*Please note NEW Part-Time Hours



Pd 1st Wk Ch#__or CC Pd \$25 Non Refundable Registration Fee

First 5 week Session

WEEK #1	5/29 - 6/1*	T W R F	\$ _____
WEEK #2	6/4 - 6/8	M T W R F	\$ _____
WEEK #3	6/11 - 6/15	M T W R F	\$ _____
WEEK #4	6/18 - 6/22	M T W R F	\$ _____
WEEK #5	6/25 - 6/29	M T W R F	\$ _____

1st Payment Due
 June 1st \$ _____

Second 4 week Session

WEEK #6	7/2 - 7/6	M T * R F	\$ _____
WEEK #7	7/9 - 7/13	M T W R F	\$ _____
WEEK #8	7/16 - 7/20	M T W R F	\$ _____
WEEK #9	7/23 - 7/27	M T W R F	\$ _____

2nd Payment Due
 July 1st \$ _____

Third 4 week Session

WEEK #10	7/30 - 8/3	M T W R F	\$ _____
WEEK #11	8/6 - 8/10	M T W R F	\$ _____
WEEK #12	8/13 - 8/17	M T W R F	\$ _____
WEEK #13	8/20 - 8/24	M T W R F	\$ _____

3rd Payment Due \$ _____
 August 1st

Payments are due by the 1st of each month for June, July, and August. The Registration Fee (for outside families only) is due at the time of enrollment for the summer. Changes may be made up to May 15th. After this date, you are reminded this is a signed contract for the days you have listed. You will be responsible to pay for all the weeks and activities in your contract.

I have read and understand this contract: _____ DATE: _____

Concord Preschool & Childcare

2018 Summer Weekly Tuition Rates - FULL TIME (7:15 a.m.-5:45 p.m.) or PART-TIME (9:00 a.m.-12:00 NOON)

		<u>5 Days</u>	<u>3 Days</u>	<u>2 Days</u>
<u>Onesies</u>	FULL	\$271.00	\$174.00	\$119.00
	PART-TIME	\$135.00	\$ 85.00	\$ 59.00
<u>Tweenies & Trainees</u>	FULL	\$262.00	\$170.00	\$117.00
	PART-TIME	\$130.00	\$ 84.00	\$58.00
<u>Threes through School-Age</u>	FULL	\$226.00	\$165.00	\$116.00
	PART-TIME	\$ 112.00	\$ 82.00	\$ 57.00



How payments are made: All payments are made once a month and are due by the 1st of that month. Multiply the # of weeks for the month by the amount of weekly tuition above.

-If your deposit was your 1st week's tuition, it will be applied to your June tuition.

-If you choose to pay the \$25 non-refundable registration fee instead of the First week's tuition, your entire June tuition is due June 1st. There is a \$50.00 Registration Fee due from any family that is **NOT** enrolled at Concord.

There will be a separate bill for Activity Fees for the summer. After we receive your Summer Registration Form, we will calculate how much you owe for these activities. (The amount you pay is based on the Activities taking place during the weeks you have signed to attend.) Activity Fee amount owed should be in your cubbie after the May 15th deadline for changes and payment will be due by June 15th.

Concord Preschool Summer Camp Add-On-Days Policy:

If you need to add a day and you provide the office with a 24 hour notice, the cost will be **\$50.00** per day for 3 & 4 year olds and **\$55.00** per day for Onesies, Tweenies & Trainees plus any additional Activity Fees. You may NOT switch days. If you miss your scheduled day, you will still need to pay for the added day. If you want to "drop-in" the same day, without giving us a 24 hour notice, you will need to pay for the day before you leave your child at the center. The "drop-in" child-care fee is **\$60.00** for the day. You must stop by the office and confirm that there is enough space available for your child to attend. (We have child to teacher ratios to maintain.) If there is space, then you must pay for the day, plus any additional Activity Fees before you leave. If you drop your child off in the classroom without confirming with the office, you will receive a call to come and pick up your child.